

Job Title: Project Manager (Contracting)

Position Type: Full-Time; Exempt

Main Responsibilities:

- Delivering to the customer commitments made in the proposal
- Maintaining communication with the client and Dahmes stakeholders
- Project Bidding
- Creating and maintaining the project schedule
- Creating and maintaining project budgets
- Project pre-planning & sequencing
- Writing subcontracts and purchase orders
- Facilitating buyouts and material procurement for field and fabrication materials, devices, and equipment
- Procore project set-up and maintenance
- Conducting installation inspections for quality and accuracy
- Working with accounts receivable to invoice in accordance with payment milestones
- Facilitating project commissioning
- Facilitating construction meetings
- Ensuring vendor and owner compliance with insurance requirements

Required Skills:

- Bachelor's Degree in Project Management, Engineering, or other related degree
- 3+ years Industrial process and/or commercial construction industry experience
- Basic understanding of SolidWorks
- Proficient in Microsoft Office Suite
- Proficiency in Procore
- Ability to climb stairs and work on ladders/lifts
- Ability to work with various tools and instruments
- Must be able to lift up to 25 pounds at times
- Eligible to work in the USA and travel internationally

Preferred Competency/Experience/Education:

- PMP Certified Preferred
- Detail oriented
- Strong organizational and interpersonal skills
- Critical path scheduling & use of gantt charts
- Knowledge of sanitary construction requirements
- Hardworking and a self-starter
- Able to organize and tackle a large complex task
- Structural Steel and Precast Concrete Experience

<u>Available Benefits:</u> Medical/Dental/Vision; 401K match; flexible spending accounts; basic and voluntary life insurance; disability insurances; paid holidays; paid time off (PTO); employee assistance program; personal development program; referral bonus; bereavement leave. All benefits are subject to applicable plan and program terms (including eligibility terms) and may be subject to change.

Location: New London, MN

Starting Salary Range: \$80,000 - \$110,000 / Annually



Travel Required: Up to 20% Travel is required

For information on Dahmes Stainless Inc. including more information on employee benefits and our company culture, visit our website at <u>www.dahmes.com/careers</u>.

Those candidates selected for further consideration will be contacted.

Dahmes Stainless Inc. is an equal opportunity employer, and all qualified applicants will receive consideration for employment without regard to race, color, religion, age, sex, national origin, disability status, genetics, protected veteran status, sexual orientation, gender identity or expression, or any other characteristic protected by federal, state or local laws.